

# PARISH OF GROBY

## NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that a **STAFFING COMMITTEE MEETING** of the **Parish Council** of the above named Parish will be held at the **Council Office, Groby Village Hall** on **Monday 5<sup>th</sup> January 2009** at **6.30pm**.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

**Please note that under Standing Order 53 attendance at the Staffing Committee is restricted to the elected Staffing Committee members.**

Jack Fargher  
Clerk to the Council

Dated 29<sup>th</sup> December 2008

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### AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interest.**
3. **Minutes of the last meeting.**  
To agree the minutes of the following meetings:
  - (a) Thursday 24<sup>th</sup> January 2008;
  - (b) Wednesday 22<sup>nd</sup> October 2008;
  - (c) Wednesday 19<sup>th</sup> November 2008.
4. **Job description of Sexton and Gate-locker.**
5. **Provision of vehicle insurance for Sexton.**
6. **Appraisals.**
7. **Date of next meeting.**

*(As the agenda items concern staffing matters they are likely to be considered with members of the public excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, ss100 and 102.*

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THE CHAIRMAN RESERVES THE RIGHT TO ALTER THE SEQUENCE OF THE AGENDA

This notice must be left or sent by post to the usual place of residence of every Member of the Council at least three clear days before the Meeting

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